



**Community College Board Minutes  
Eastern New Mexico University-Roswell  
Board Room #135  
Tuesday, March 1, 2016  
4:00 PM**

- Members Present:** Secretary Mireya Trujillo, Ralph Fresquez (by phone), Dawn Tschabrun  
**Members Absent:** President Eloise Blake, Chad Hamill  
**Others Present:** Dr. John Madden, Dave Biringer, Veda Fry, Eric Johnston-Ortiz, Darlene Klassen, Hulda Klassen, Diane Klassen, Dr. Ken Maguire, Mike Martinez, Donna Oracion, Chad Smith,
- I. Call to Order** Secretary Trujillo called the meeting to order  
**II. Declare a Quorum** Secretary Trujillo declared a quorum  
**III. Pledge of Allegiance** Dawn Tschabrun led the Pledge of Allegiance  
**IV. Finalize Agenda** **Secretary Trujillo** finalized the agenda after removing ENMU President's Remarks and moving the Information Items before the Presidential Remarks  
**V. Approve Minutes** Member Tschabrun moved to accept the minutes from January 20, 2016. Member Fresquez seconded the motion. The members present approved the motion unanimously.

**Information Items:**

- I. NISOD Awards:** Two instructors were awarded the NISOD Award. Diane Klassen from the Division of Business and Science and Jerolyn Wagner from the Division of Health were presented the awards by Vice President of Academic Affairs, Dr. Ken Maguire.

**Presidential Remarks:**

- I. ENMU – Roswell President's Remarks:** Leadership Roswell toured the campus on Friday, February 12. Provided transportation for Connect New Mexico in Roswell the first week of February. Two PTK students, Guillermo Saenz and Crystal Gage, received PTK awards at the All State Academic Team day in Santa Fe. Attended a Small Business Development Center (SBDC) reception in Santa Fe where the owners of Mama Tuckers were honored. Roswell Women's Club hosted a luncheon on campus for their scholarship recipients in February. Hosted a breakfast and campus tour for area counselors. There are seven roofing projects on campus. Dr. Gamble was on campus to discuss Legislative decisions with our employees. ENMU-Roswell Foundation will honor Dr. Judy Armstrong and Hubbard Broadcasting at their luncheon on Tuesday, April 5. Higher Education state budget was hit hard and only received a portion of our Capital Outlay, RPSP, and GO Bond requests. Could be cut another 1.1 percent post-election. CNM, UNM and NMSU will have layoffs. Special Services Program Bill request did not pass.

**Action Items:**

**I. Approval of the 2016-2017 University Calendar:** Dr. Ken Maguire requested approval of the 2016-2017 University calendar. Member Tschabrun moved to approve the 2016-2017 University calendar. Member Fresquez seconded the motion. The members present approved the motion unanimously.

**II. New Occupational Therapy Assisting (OTA) Fee:** Dr. Maguire requested approval of the new Occupational Therapy Assisting (OTA) fee. Member Tschabrun moved to approve the new Occupational Therapy Assisting (OTA) fee. Member Fresquez seconded the motion. The members present approved the motion unanimously.

**III. New Respiratory Therapist Assistant (RCP) Fee:** Dr. Maguire requested approval of the new Respiratory Therapist Assistant (RCP) fee. Member Tschabrun moved to approve the new Respiratory Therapist Assistant (RCP) fee. Member Fresquez seconded the motion. The members present approved the motion unanimously.

**IV. Deletion of Emergency Medical Services (EMS) Fee:** Dr. Ken Maguire requested approval to the deletion of Emergency Medical Services (EMS) fee. Member Tschabrun moved to approve the deletion of EMS Services (EMS) fee. Member Fresquez seconded the motion. The members present approved the motion unanimously.

**Other Business:**

**I. Schedule next meeting:** April 20, 2016 at 4:00 PM.


**Executive Session:**

**I. Discussion of one (3) limited personnel matters pursuant to Section 10-15-1(H)(2), NMSA (1978):** It was determined by Secretary Trujillo that an executive session was not needed.

**II. Discussion of one (1) real estate matter pursuant to Section 10-15-1(H)(8), NMSA, (1978):** It was determined by Secretary Trujillo that an executive session was not needed

**Adjourn:** The meeting was adjourned at 4:53 PM

**Minutes approved by CCB Secretary Mireya Trujillo**

  
Signature  
4-20-16  
Date

**Next Meeting will be April 20, 2016 at 4:00 PM.**